

## FACULTY QUARTERLY REPORT JANUARY - APRIL 2017

### HOSPITALITY & TRAVEL INDUSTRY MANAGEMENT

#### PELITA HARAPAN SCHOOL OF HOSPITALITY & TOURISM (STPPH)

No.	Key Result Area	KPI (Directive Measurement)	Report on The Past Quarter (Jan - Apr 2017)	Plan & Goal for The Next Quarter (May - Aug 2017)
1.	<b>Faith Integration</b>	Quality of Faculty competence in Faith Integration Index	<p><b>A. Plan Implementation:</b></p> <p><b>Collaborate with CFD:</b></p> <ul style="list-style-type: none"> <li>- Continue spreading the message or new information or knowledge regarding the Faith Integration during the Faculty Devotion, Faculty Meeting, or Informal discussion.</li> </ul> <p><b>Lecturers Commitment in Faith Integration Process</b></p> <ul style="list-style-type: none"> <li>- Continue monitoring the Faculty members attendance in UPH Chapel and Faculty Devotion</li> <li>- Stimulate the discussion among Faculty Members in STPPH Faculty Chapel</li> <li>- Discussing the application of Statement of Faith in STPPH Faculty Devotion</li> </ul> <p><b>Give examples to all Faculty Members</b></p> <ul style="list-style-type: none"> <li>- Has Performed by becoming the Role Model for all of the Faculty/dept member</li> <li>- Has Monitor the teaching and learning process. Goal: to ensure the faith integration foundation is being implemented.</li> <li>- Has motivate the Faculty Members to be on board in Faith Integration Process</li> </ul>	<p><b>A. Plan:</b></p> <p><b>Collaborate with CFD:</b></p> <ul style="list-style-type: none"> <li>- Continue spreading the message or new information or knowledge regarding the Faith Integration during the Faculty Devotion, Faculty Meeting, or Informal discussion.</li> </ul> <p><b>a. Plan:</b></p> <ul style="list-style-type: none"> <li>- Continue monitoring the Faculty members attendance in UPH Chapel and Faculty Devotion</li> <li>- Stimulate the discussion among Faculty Members in STPPH Faculty Chapel</li> <li>- Discussing the implementation of Statement of Faith in STPPH Faculty Devotion</li> </ul> <p><b>Give examples to all Faculty Members</b></p> <ul style="list-style-type: none"> <li>- Becoming the Role Model for all of the Faculty</li> <li>- Monitor the teaching and learning process. Goal: to ensure the faith integration foundation is being implemented.</li> <li>- Keep on motivating the Faculty Members to be on board in Faith Integration Process</li> </ul>

No.	Key Result Area	KPI (Directive Measurement)	Report on The Past Quarter (Jan - Apr 2017)	Plan & Goal for The Next Quarter (May - Aug 2017)
		<p>Faculty Seminar/ Discussion of books &amp; articles on Faith Domain</p> <p>Quality of The Performance in Presenting the Designated Chapter</p> <p>Quantity of Customized Faith Integration Program at Faculty</p>	<p><b>B. Goal Achievement:</b> - Average Score of <b>Lecturers Evaluation</b> from students = 5,21 (Odd Semester 2016-2017) (point no. 10 - 13) total 13 dari 15 FT</p> <p><b>A. Plan Implementation</b> - Participate in Leader Enrichment Module (LEM)</p> <p><b>B. Goal Achievement:</b> - To understand what it means to be an integrative Christian</p> <p><b>A. Plan Implementation</b> - Discussion on the evaluation of teaching and learning process</p> <p><b>B. Goal Achievement:</b> - Faculty has policies and standards regarding the teaching and learning process</p> <p><b>A. Plan Implementation</b> - The average presence of STPPH members in UPH chapel and faculty chapel = 90%</p>	<p><b>B. Goal:</b> - 13 out of 15 FT lecturers achieve above 4.5 in Lecturer Evaluation from students (point no. 10 - 13)</p> <p><b>A. Plan:</b> - Particapte in Leader Enrichment Module (LEM)</p> <p><b>B. Goal:</b> - To understand what it means to be an integrative Christian</p> <p><b>A. Plan:</b> - Keep on revising the instrument evaluation in order to give the most objective evaluation</p> <p><b>B. Goal:</b> - The faculty and staff of STPPH will be more exposed with the true Christian Education.</p> <p><b>A. Plan:</b> - Continue to improving the quality of Faculty Devotion Chapel by discussing the topics related to Christian Education - Continue to monitor the presence of each faculty members in UPH chapel and faculty chapel</p>

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2.	<b>Academic Governance</b>	Increment of Teaching Quality Based on Student Evaluation	<p><b>B. Goal Achievement:</b></p> <ul style="list-style-type: none"> <li>- Every faculty members is committed to the faith integration process by always participating in the fellowship of UPH members.</li> <li>- The Faculty Members attendance rate in UPH Chapel and Faculty Chapel is 90%</li> </ul> <p><b>A. Plan Implementation:</b></p> <ul style="list-style-type: none"> <li>- First day of even semester on January 5, 2017</li> <li>- Cirebon Culture &amp; Heritage Field Trip for 2nd semester students on February 1-3, 2017 (Stephanie, Reagan)</li> <li>- Travel Industry Management student gathering on February 8, 2017</li> <li>- Attending UPH Raker on Feb 24, 2017 (Diena, Yustisia, Amelda, Jeffry, Nonot, Reagan)</li> <li>- Even semester mid-term on February 23-March 1, 2017</li> <li>- Jakarta Chinatown Tour Project conducted by 4th semester students on March 12, 2017 (Lyly)</li> <li>- Attending Rapat Koordinasi PT Pariwisata se-Indonesia on March 13-15, 2017 (Yustisia)</li> <li>- PARIDISE Tour Project conducted by 4th semester students on March 18-19, 2017 (Stephanie)</li> <li>- ZOOFARI Tour Project conducted by 4th semester students on March 25, 2017</li> <li>- Studi Banding HMMUW to STP Bandung on March 31, 2017 (Stephanie)</li> </ul>	<p><b>B. Goal:</b></p> <ul style="list-style-type: none"> <li>- To make sure that every faculty members is committed to the faith integration process by always participating in the fellowship of UPH members</li> <li>- To ensure that at least 90% of the Faculty Members are attending UPH chapel and Faculty Devotion</li> </ul> <p><b>A. Plan:</b></p> <ul style="list-style-type: none"> <li>- To ensure that the Teaching &amp; Learning Process is implemented properly</li> <li>- To ensure that the Acceleration Semester of 2016/2017 will be implemented successfully</li> <li>- Prepare for the Acceleration Semester of 2016/2017 academic year: MPP, rooms, classes, students.</li> <li>- Preparing all lecturers to be able to deliver a high quality teaching learning process</li> <li>- Guest Lecturer for Ethics in Profession Class to prepare the students getting ready for Industrial Field Study</li> </ul>

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		Quality of Research Management	<ul style="list-style-type: none"> <li>- Visitasi AIPT on April 3, 2017</li> <li>- KKP Book Launching "Perencanaan Paket Wisata" on April 10, 2017</li> <li>- STPPH Annual event HOSPITOUR on April 10-12, 2017</li> <li>- Even semester final-term on April 21-28, 2017</li> <li>- Manado-Bunaken Marine Field Study for 5th semester students on April 29-May 4,2017 (Lyly, Wulan)</li> <li>- Bali Hotel Visit &amp; Culinary Workshop 6 - 10 Maret 2017</li> </ul> <p><b>B. Goal Achievement:</b></p> <ul style="list-style-type: none"> <li>- The teaching and learning process were implemented properly. The number of FT whose grades are &gt; 4.5 from student evaluation are 13 out of 15 lecturers</li> <li>- STPPH is ready for the Acceleration Semester for the academic year of 2016/2017: scheduling &amp; lecturers preparation.</li> <li>- All lecturers are motivated to do their personal development by attending scientific event</li> </ul> <p><b>A. Plan Implementation:</b></p> <ul style="list-style-type: none"> <li>- Submit papers to National and Internasional Conference</li> <li>- Conduct research "Kajian Usaha Kepariwisata di Kabupaten Sumba Tengah" funded by Dinas Pariwisata dan Kebudayaan Kab. Sumba Tengah (Diena, Yustisia, Amelda, Theodosia, Nonot, Reagan, Stephanie)</li> </ul>	<p><b>B. Goal:</b></p> <ul style="list-style-type: none"> <li>- To ensure that the teaching and learning process implemented properly. the # of FT whose grades are &gt; 4.5 from student evaluation are 13 out of 15 lecturers</li> <li>- To provide the opportunity for all lecturers with personal development by attending scientific event</li> </ul> <p><b>A. Plan:</b></p> <ul style="list-style-type: none"> <li>- Emphasizing and implementing the plan of research.</li> <li>- Collaborate with LPPM UPH</li> <li>- Provide the faculty members with the opportunity to do research</li> <li>- Monitor the result of selection regarding the grant from Dikti for Research.</li> </ul>

No.	Key Result Area	KPI (Directive Measurement)	Report on The Past Quarter (Jan - Apr 2017)	Plan & Goal for The Next Quarter (May - Aug 2017)
		<p>Quantity of Research Published</p> <p>Quantity of Community Service Events</p>	<p><b>B. Goal Achievement</b></p> <p>- 40% of the faculty members are involved in research</p> <p><b>A. Plan Implementation:</b></p> <p>- Have already encouraged Lecturers to make one scientific articles to be published in National Journal</p> <p><b>B. Goal Achievement:</b></p> <p>- The process of Hospitour Publication</p> <p><b>A. Plan Implementation</b></p> <p>- Discussing and evaluating all community service that have been conducted by STPPH</p> <p>- Sumba Community Service on February 8-11, 2017 (Diena, Yustisia, Amelda, Nonot, Reagan, Theodosia, Stephanie)</p> <p>- Community Service "Wisata Edukasi Keanekaragaman Budaya Indonesia di TMII bagi Siswa-Siswi SMP Plus Daarul Jannah", conducted by 2nd semester students on March 14, 2017 (Stephanie)</p>	<p><b>B. Goal:</b></p> <p>- To achieve the balance of Tri Dharma Perguruan Tinggi; by the involvement of every faculty members in the research activities.</p> <p>- 40% of the faculty members are involved in research</p> <p><b>A. Plan:</b></p> <p>- Emphasizing and implementing the plan of research.</p> <p>- Collaborate with LPPM UPH</p> <p>- To enforce all lecturers to be active in research.</p> <p><b>B. Goal:</b></p> <p>- To achieve the balance of Tri Dharma Perguruan Tinggi; by the involvement of every faculty members in the research activities</p> <p>- Publishing 3 researches made by STPPH lecturers.</p> <p><b>A. Plan:</b></p> <p>- Emphasizing and implementing the plan of community services, including the monitoring of the result of the previous community service.</p>

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3.	<b>Communication &amp; System Improvement</b>	Supporting OPCS (Oracle People Soft Campus Solution) Implementation	<ul style="list-style-type: none"> <li>- Community Service Pembekalan Table Manner Bagi Staff Kementerian Pariwisata, nomor: PM-077-STPPH/IV/2017. (Amelda, Diena, Nonot, Vasco)</li> <li>- Community Service Pelatihan Pembuatan Dekorasi Kue bagi Ibu-ibu di Desa Mauk ( Sandra, Ira, Jimmy, Adiguna, Jefferson, Greg)</li> <li>- Community Service Pelatihan FIDELIO Hotel Reservation System bagi siswa-siswi SMK Pariwisata (Theodosia, Kevin, Demson, Wulan)</li> </ul> <p><b>B. Goal Achievement:</b></p> <ul style="list-style-type: none"> <li>- To achieve the balance of Tri Dharma Perguruan Tinggi; by the involvement of every faculty members in the community service activities.</li> <li>- The community who need inputs are served with knowledge related to hospitality and tourism</li> </ul> <p><b>A. Plan Implementation:</b></p> <ul style="list-style-type: none"> <li>- Coordinating with OPCS Team in inputing the Acceleration Semester schedule</li> <li>- Actively circulating all information regarding OPCS to all Faculty Members</li> <li>- Actively circulating information regarding academic schedule to all students</li> <li>- Actively giving information to the OPCS Team when getting a problem with the system</li> <li>- Keep on promoting the use of OPCS in STPPH both to Full Time and Part Time Lecturers, Admin Staff and the students</li> <li>- Conduct an in-house training for full time, part time lecturers, and admin staff</li> <li>- Actively collaborate with OPCS Team in trouble shooting problems related with the Acceleration Semester</li> <li>- Monitor the use of OPCS system within STPPH members</li> </ul>	<p><b>B. Goal:</b></p> <ul style="list-style-type: none"> <li>- To achieve the balance of Tri Dharma Perguruan Tinggi; by the involvement of every faculty members in the community service activities</li> <li>- To serve the community with knowledge related to hospitality and tourism.</li> </ul> <p><b>A. Plan:</b></p> <ul style="list-style-type: none"> <li>- To ensure that all academic preparation are done properly</li> <li>- Enforcing the faculty members to keep on learning the OPCS system.</li> <li>- Continue the socialization and implementation of OPCS to all related parties</li> <li>- Continue the giving inputs and corporate with the OPCS team.</li> </ul>

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4.	Faculty Branding & Partnerships	<p># of Implemented National or International Partnership/Collaboration/ Branding</p> <p>Achievements</p>	<p><b>B. Goal Achievement:</b></p> <ul style="list-style-type: none"> <li>- The ability level of STPPH members in using OPCS is increasing.</li> <li>- The implementation of OPCS system is fully supported.</li> <li>- STPPH faculty members can maximize the use of existing features on OPCS system for better coordination.</li> </ul> <p><b>A. Plan Implementation:</b></p> <ul style="list-style-type: none"> <li>- MoU Signing between STP Pelita Harapan and Dinas Pariwisata dan Kebudayaan Kab. Sumba Tengah on Feb 10, 2017</li> <li>- MoU Discussion between STPPH and Swiss Education Group</li> <li>- MoU Discussion between STPPH and Sejong University</li> <li>- UPH School of Hospitality &amp; Tourism is widely known as a reputable Hospitality &amp; Tourism educational institution, which is actively involved in the development of Indonesian Tourism and Tourism education</li> <li>- Hospitality Management Students Silver and Bronze Winner - Salon Culinaire - ASIAN Event -</li> <li>- HOSPITOUR NATIONAL EVENT COMPETITION : 1st Winner Table Set Up Competition, 1st Winner Mixing Drink, 2nd Winner Kitchen Competition, 1st Winner Pastry Competition, 2nd and 3rd Winner Housekeeping Competition, 3rd Winner Debate Competition, 1st and 2nd Winner Tour Package, 1st and 2nd Winner Guiding Competition.</li> </ul>	<p><b>B. Goal:</b></p> <ul style="list-style-type: none"> <li>- To enhance the ability level of STPPH members in using OPCS.</li> <li>- To support implementation of OPCS system.</li> <li>- To maximize the use of existing features on OPCS system.</li> </ul> <p><b>A. Plan:</b></p> <ul style="list-style-type: none"> <li>- Actively seeking the opportunity for collaboration with reputable national and international university / college</li> <li>- Gaining a positive reputation among the hospitality and tourism education institution and industry</li> <li>- Building relationship with other tourism education institution through annual event</li> </ul>

No.	Key Result Area	KPI (Directive Measurement)	Report on The Past Quarter (Jan - Apr 2017)	Plan & Goal for The Next Quarter (May - Aug 2017)
		Increment of Student Intake	<p><b>B. Goal Achievement:</b></p> <ul style="list-style-type: none"> <li>- UPH School of Hospitality &amp; Tourism is widely known as a reputable Hospitality &amp; Tourism educational institution, which is actively involved in the development of Indonesian Tourism and Tourism education</li> </ul> <p><b>A. Plan Implementation:</b></p> <ul style="list-style-type: none"> <li>- Monitor all of the learning facilities in STPPH as the very crucial components in teaching and learning process</li> <li>- Actively involved in UPH Marketing Program to promote STPPH</li>   <li>- Actively involve in UPH Marketing &amp; Promotion materials</li> <li>- Supporting marketing dept by giving product knowledge of STPPH to the Marketing staffs</li> <li>- Has conduct scholarship students intake from Labuan Bajo and Kupang.</li> </ul> <p><b>B. Goal Achievement:</b></p> <ul style="list-style-type: none"> <li>- The enrollment of STPPH new student is increasing interest as the good word of mouth promotion is also increase</li> <li>- The programs and benefit for STPPH students has been continuously communicated to the stakeholders</li> </ul>	<p><b>B. Goal:</b></p> <ul style="list-style-type: none"> <li>- To positioned UPH as a reputable Hospitality &amp; Tourism educational institution.</li> </ul> <p><b>A. Plan:</b></p> <ul style="list-style-type: none"> <li>- Actively participate in events conducted by UPH marketing or industrial / educational partners.</li> <li>- Keep on giving the best service to the students to encourage a good word of mouth promotion among the potential customers</li>   <li>- Continuously communicate with the parents &amp; students about academic matters.</li> <li>- Continuously will give scholarship support for east Indonesia Students</li> </ul> <p><b>B. Goal:</b></p> <ul style="list-style-type: none"> <li>- To increase the STPPH student interest as a good word of mouth promotion.</li> <li>- To continuously communicating the programs and benefit for STPPH students that will raise the interest toward STPPH.</li> </ul>